Ace Training User Guide

By

Jordan Pountley.

Last Edited: 05-05-2014

**Table of Contents**

Contents

[Creating a Database 1](#_Toc387082243)

[Creating a User 1](#_Toc387082244)

[Logging into the System 1](#_Toc387082245)

[Logging in as a tutor 1](#_Toc387082246)

[Logging in as a student 2](#_Toc387082247)

Creating a Database

1. Type into the search bar ‘http://localhost/AceTrainingJP/CreateDatabase.php’
2. Log in as admin with the email ‘admin@admin.com’ an d password ‘password’
3. From here you will be directed to the admin page and you can see various things you are able to do
4. Click the links to create all the tables for the database as this will hold all the data.

Creating a User

1. Click the button labelled: Register from the navigation bar under the banner
2. Complete the registration form depending on whether you want to be a student or tutor and then click submit.

Logging into the System

1. Make sure you aren’t logged in as the admin you know if you are logged in if there is a log out option in the navigation bar.
2. Enter your email address and password on the index and then click submit.

Logging in as a tutor

1. Once you have logged in as a tutor that you have you will be faced with the tutor page
2. From the tutor page there are multiple things you can do, such as view users, which allows the tutor to see all the students.
3. Add a course, to add a course click the link next to ‘To add a Course’ and you will be directed to a page where you can name a course and set the amount of credits its worth when they have been filled in you can click submit and then that course will be added.
4. Enrolling a student, to enroll a student onto this tutors course, click the link next to ‘To Enroll a Student’ and if a student has attempted to enroll on this tutors course(s) their names will show up and the tutor can either tick them to enroll or leave them.
5. Finally you are able to add a resource for the particular course you have created, this will only be seen by student who have enrolled onto this tutors course and been accepted by this tutor.

Logging in as a student

1. When you have registered as a student you can now log in by typing in the students email and password
2. Once this has been completed you will be faced with the student page
3. On the student page you have 2 options enroll on a course or view resources
4. To enroll on a course some have to have been created by a tutor, if some have you can then tick which ones you want to enroll on and then it will be the tutors job to enroll said students onto his/her course(s)
5. The second option is viewing resources, resources will be available to students via their tutor once they have been enrolled, the tutor can upload a resource and once this has been accomplished the student is then able to download it for their particular course.